



# Atta Boy

## Compliment Form

Please use this form to notify PCAT management about employee compliments. These can consist of good attitudes, helping beyond normal responsibilities, or just giving a patient a person to talk to. PCAT prides itself on outstanding services to our patients, staff, and family members. We would like to know how our employees are doing and make sure that they are rewarded for their performances. Please submit this form by mailing to: PCAT Atta Boy, 216Corwin Lane, Kokomo, IN 46902-6612; or fax at: (765) 453-6382; or give form to PCAT employee to submit to management. Thank you for your time and feedback.

\_\_\_\_\_  
PCAT Employee Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Your Name

\_\_\_\_\_  
Facility Name

Narrative:

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For office use

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Date Submitted

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Action Taken  
  
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# Carumba

## Complaint Form

Please use this form to notify PCAT management about employee unsatisfactory performance . PCAT prides itself on outstanding services to our patients, staff, and family members. We would like to know how our employees are doing and make sure that any problems or conflicts be addressed and dealt with in a professional manner. Your input helps us maintain our quality service to you and others. Please submit this form by mailing to: PCAT Carumba, 216 Corwin Lane, Kokomo, IN 46902-6612; or fax at: (765) 453-6382; or give form to PCAT employee to submit to management. Thank you for your time and feedback.

\_\_\_\_\_  
PCAT Employee Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Your Name

\_\_\_\_\_  
Facility Name

Narrative:

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For office use

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